



Guidance Notes for Application Forms

Application for Tenancy Form

This form should be completed for any property you wish to apply for. You should;

- Answer all questions fully and give full details on all questions answered
- Fill out a form for each applicant over the age of 16
- Be able to provide 2 guarantors (guarantors must be home owners and have a U.K bank account)
- Sign the application

*****Submission of the application does not mean immediate acceptance*****

Letsure Reference Form

- Part A should be left blank
- Answer all questions fully and give full details on all questions answered
- Sign the application

*****This form should only be completed by successful applicants to obtain satisfactory references. There is a processing fee with this application of £30 and applications will only be processed once the fee has been received*****

Application fees can be into the following account;

Ulster Bank

Account No: 00790819

Sort Code: 98-00-83

****Please include a reference with your payment stating your name and the property address****